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<b>OGP 1: Application</b>				NOP Rule 205.401				
All Organic System Plan changes must be notified to QCS <i>and approved</i> prior to implementation, including use of new lands, inputs, livestock or facility. Lands/facilities are not approved for use until added to Organic Certificate.								
Legal name of Entity:			Operation Name (dba):			QCS Entity No.:	Date:	
<b>CERTIFICATION CONTACT (Authorized Representative)</b> Certification contact address will appear on the organic certificate.				<b>BILLING CONTACT</b> Same as certification contact <input type="checkbox"/>				
Contact person:				Contact person:				
Address:				Address:				
City:		State:	Zip:		City:		State:	Zip:
Country (if not located in United States):				Country (if not located in United States):				
Phone:			Fax:			Phone:		Fax:
Email:				Email:				
<b>ADDITIONAL CONTACTS</b> List additional responsibly connected person(s) authorized to communicate with QCS about this operation and organic system plan.								
1. Additional contact person:				2. Additional contact person:				
Address:				Address:				
City:		State:	Zip:		City:		State:	Zip:
Country (if not located in United States):				Country (if not located in United States):				
Phone:			Fax:			Phone:		Fax:
Email:				Email:				
<b>CONSULTANTS</b> <input type="checkbox"/> <b>Not Applicable (not using a consultant)</b> Would you like QCS to: <input type="checkbox"/> Communicate with consultant <input type="checkbox"/> Communicate with you <input type="checkbox"/> Send copies of all documents to consultant <input type="checkbox"/> Other (specify): (Please note that it is your responsibility to update QCS of any modifications to the consultant information).								
Consultant name:			Address:					
			City:		State:		Zip:	
Phone:			Fax:			Email:		
<b>DRIVING DIRECTIONS</b> Please provide directions to the operation for the inspector:								



**OGP 1: Application**

NOP Rule 205.401

**A. OPERATION'S LEGAL DESCRIPTION**

Attachment

A Sole Proprietorship operating under an individual name or a fictitious name (dba) (if so, Attach a copy of Fictitious Name Filing if doing business as any name other than the name of the actual person who is owner.

A Corporation (For Profit, Not for Profit, or LLC) (If so, attach a copy of Fictitious Name Filing if doing business as any name other than the name of the corporation as it appears on the corporate filings with the state of incorporation, and attach a copy of the Certificate of Incorporation issued by the state of incorporation, or other document providing the legal existence of the corporation and recognition of that fact by the state of incorporation.

A Partnership (An unincorporated association of two or more persons or a joint venture) (If so, Attach a copy of the partnership agreement, if any, and attach a copy of partnership registration with state, or other document from state recognizing the legal existence of partnership, if any.

Other unincorporated Association (If so, attach any formal document or agreement which establishes the rights and duties among members or other persons holding an equity, profit sharing, voting or management interest in the organization, and attach a copy of registration with state, or other document from state recognizing the legal existence of organization, if any

**B. GENERAL DESCRIPTION**

1. Please provide a general description of your operation.

2. Does this operation include any non-organic production, including land that is in transition?  Yes  No

2a. If yes, briefly describe non-organic production (crops, acreage, etc.):

**C. PREVIOUS ORGANIC CERTIFICATION**

**Not Applicable (Have never been certified organic and have never previously applied for certification)**

1. Have you ever applied for organic certification in the past?  Yes  No

If yes, please specify the year(s) of application and the name of the certifier(s) applied to:

2. Is this operation currently certified?  Yes  No

If certified by an accredited certification agency other than QCS, please attach a copy of your current organic certificate.

3. Were you issued a Minor Noncompliance during the previous certification cycle?  Yes  No

If yes, attach documentation of corrective action.

4. Have you ever applied for and been denied organic certification?  Yes  No

If yes, attach a copy of the denial from the certifier.

5. If you have been certified organic in the past, have you ever had your certificate suspended or revoked?  Yes  No If yes,

attach a copy of the suspension/revocation from the certifier.

6. If you are currently certified by another certifier, were you issued a Noncompliance, Proposed Suspension or Proposed Revocation during the previous certification cycle?  Yes  No

If yes, attach a copy of the applicable notification(s), documentation of corrective action, and other relevant documents.



**OGP 1: Application**

NOP Rule 205.401

**D. EXEMPT/EXCLUDED**

Operations earning less than \$5,000 in gross annual organic sales may be exempt from certification under 7 CFR 205.101(a).

1. Is the operation exempt from certification under 7 CFR 205.101(a)?  Yes  No
2. If yes, do you understand that certification of an exempt operation is considered a voluntary process?  Yes  No

**E. EXPORT**

1. Will the product be exported?  Yes  No
2. If yes, please indicate the countries you are seeking certification in order to export your product?
  - EU (complete OGP 17)       Canada (complete OGP 18)       Japan (complete OGP 19)
  - Taiwan (complete OGP 20)       Other (please specify)

**F. RECORDS**

Section 205.103 of the NOP Final Rule requires organic producers to maintain records concerning organic production that fully disclose all activities and transactions in sufficient detail to demonstrate compliance with the regulations.

**Records must be maintained for 5 years and must be available to the inspector at the time of inspection.**

1. Which of the following records do you keep for organic production?
  - field activity logs
  - documentation of attempts to source organic seeds and/or planting stock
  - documentation that non-organic seeds/planting stock are untreated/non-GMO
  - documentation of sourcing organic seedlings
  - input records for soil amendments, seeds, manure, foliar sprays, and pest/weed/disease control products (label or MSDS and purchase records)
  - compost production records
  - monitoring records (soil tests, tissue tests, water tests, quality tests, observations)
  - equipment cleaning records
  - harvest records that show field numbers, date of harvest, and harvest amounts (including custom harvest records)
  - storage records that show storage location, storage identification, inventory, and cleaning activities
  - clean transport records
  - sales records
  - shipping records
  - transaction Certificates
  - audit control summary
  - conventional production records
  - other (please specify)

2. Briefly describe how records are maintained, or attach templates (i.e. notebook, calendar, computer etc.):



**OGP 2: Parcel and Crop Certification Request**

NOP Rule 205.202 & 205.203.(b)-(c)

**A. PRODUCTION DESCRIPTION**

List all types of crop production seeking organic certification

- |  |  |
|--|--|
| <input type="checkbox"/> Crop production (fruits, row crops, vegetables, nuts, etc.)<br><input type="checkbox"/> Greenhouse and/or High Tunnel (container, hydroponics or aeroponics, or high tunnel Production)<br><input type="checkbox"/> Mushroom production | <input type="checkbox"/> Sprout production<br><input type="checkbox"/> Pasture for organic livestock production<br><input type="checkbox"/> On farm post-harvest handling (Complete OGP 13F or the Organic Handler/Processor Plan (OHP) as applicable) |
|--|--|

**B. CROPS REQUESTED FOR CERTIFICATION**

List all products intended to be sold, labeled or represented as organic. Attach additional pages if necessary.

1. Crops:
2. Seedlings, transplants or other plants in containers:  Check if produced only for on-farm use
3. Seeds and planting stock:  Check if produced only for on-farm use

**C. PARCELS REQUESTED FOR CERTIFICATION**

A parcel is a single contiguous section of land that is owned or managed by the applicant. Parcels may consist of one or more fields. All parcels must be reviewed for compliance prior to inspection.

**Please list all parcels requested for certification in the table below. Make additional pages if necessary.**

PARCEL NAME OR NUMBER	PARCEL LOCATION (i.e. Physical address, GPS coordinates, legal description)	ACREAGE REQUESTED FOR CERTIFICATION	TYPE OF CERTIFICATION REQUESTED
			<input type="checkbox"/> Organic <input type="checkbox"/> Transitional
			<input type="checkbox"/> Organic <input type="checkbox"/> Transitional
			<input type="checkbox"/> Organic <input type="checkbox"/> Transitional
			<input type="checkbox"/> Organic <input type="checkbox"/> Transitional
			<input type="checkbox"/> Organic <input type="checkbox"/> Transitional

**D. PARCEL MAP**

Provide a map or sketch for each parcel requested for certification showing the location of organic and transitional fields, adjoining land uses, buffer zones, prominent natural features, water sources, greenhouses/high tunnels, buildings, storage areas, washing area, processing areas and curing areas.



**OGP 3: Land Use Affidavit**

NOP Rule 205.202 & 205.203.(b)-(c)

**Complete a separate Land Use Affidavit for each parcel for which you are seeking organic certification, as listed on OGP 2. If you have multiple parcels, make copies or request extra forms from QCS.**

7 CFR 205.202(b) requires that land have no substances prohibited by the National Organic Standards applied to it for a period of at least three years prior to the harvest of organic crops. This form is used to verify compliance with this regulation.

Name of person completing this form: \_\_\_\_\_

1. Parcel Name: \_\_\_\_\_

Check all that apply:

Owner  Previous Owner  Lessee  Previous Lessee  Manager  Previous Manager

2. Describe your management of the parcel and dates of management, either through ownership, leasing, or a management agreement.

*(Example: I have leased and managed this parcel since October 2007).*

3. To the best of your knowledge, have any synthetic fertilizers, pesticides, herbicides, or other prohibited materials been applied during your management of the parcel in the last 3 years (36 months)?

Yes  No

3a. If yes, please provide the last date the material was applied and the name of the material. *(Example: Roundup was applied in April 2008)*

4. Do you currently have full management control of the parcel?  Yes  No

5. Have you had full management of this parcel for the last three years (36 months)?

Yes  No

5a. If no, all persons who have had full management control during the last 36 months must also complete a copy of this form.  Attached

6. For all parcels requesting organic certification for the first time, provide a list of all inputs that have been applied to the land or crops in the last three years (36 months).  No inputs applied in the last 3 years (36 months)

*I affirm that the answers given in this affidavit are true and correct and acknowledge that making a false statement in this affidavit is a violation of the NOP regulations and may lead to civil or criminal penalties.*

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



**OGP 4: Adjoining Land Use**

NOP Rule 205.201(a), 205.202, 205.203(b), and 205.205

**A. ADJOINING LAND USE**

NOP RULE 205.202 (c) requires organic production areas to have distinct boundaries and buffer zones that are sufficient in size or other features (windbreaks, diversion ditches) to prevent the unintended application of a prohibited substance or contact with a prohibited substance that is applied to adjoining land not under organic management. Buffer areas may change, depending on contamination risk from adjoining land uses. Crops within the buffer, if harvested, must not be represented as organic, with records kept of crop disposition.

1. List specific adjoining land uses and buffer zones on your operation that correspond with parcel maps.

Not applicable, no prohibited materials used nearby.

Attach additional pages if necessary.

Parcel/Field	Adjoining Land Use	Width of Buffer	Type of Buffer (i.e. cropland, treeline, hedgerows, grass strip)	If buffer is cropland, describe how crops are used.
<i>Example: Home Farm/Field 1, North Side</i>	<i>conventional farm land</i>	<i>35 ft</i>	<i>Cropland</i>	<i>crops from buffer are sold as conventional</i>

2. What additional safeguards do you use to prevent accidental contamination?  none  other (specify):

3. Do you have special agreements with adjoining landowners, highway departments, electric companies, farm service office or other agencies regarding the management of buffers or right of ways?  Yes  No

3b. If yes, submit a copy of the special agreements.

4. Have you posted "No Spray" signs along roadsides that adjoin organic fields?  Yes  No

5. Do any fields or portions of fields flood frequently? (more than once every ten years)  Yes  No

5a. If yes, list field numbers and describe potential contaminants.

6. How do you monitor for crop contamination?  visual observation  residue analysis  GMO testing  
 photographs  wind direction/speed data  other (specify):

7. How often do you conduct crop contamination monitoring?  weekly  monthly  annually  as needed  other (specify):



**OGP 5: Crop Rotation, Soil Fertility & Crop Nutrient Management Practice**

NOP Rule 205.203 & 205.601

**A. CROP ROTATION**

1. What does your crop rotation utilize:  sod  cover crops  green manure crops  catch crops  other (specify):

2. Does your rotation  maintain or increase soil organic matter  prevent weed, pest, and disease problems  
 Manage deficient or excess plant nutrients  limit soil loss by water and wind erosion  other (specify):

3. Briefly describe your crop rotation plan:

4. Complete the table below for all parcels/fields requested for certification to demonstrate your crop rotation, including cover crops, for the last three years. Make copies or request extra forms for multiple parcels. Include all land/acreage that is requested for certification as fields, including fallow areas, building sites and natural areas. If no crops were grown in a particular field, write "none."

Parcel Name	Field Name/No.	Acres	Crops Current Year 20 ____	Crops Last Year 20 ____	Crops Two years ago 20 ____





**OGP 5: Crop Rotation, Soil Fertility & Crop Nutrient Management Practice**

NOP Rule 205.203 & 205.601

**B. TILLAGE, CULTIVATION, and MANAGEMENT PRACTICES**

1. What tillage, cultivation, and management practices are used to improve the condition of soil and minimize erosion?

- terraces     contour farming     strip cropping     cover crops     residue disposal through burning  
 undersowing/interplanting     conservation tillage     permanent waterways     windbreaks     firebreaks  
 tree lines     retention ponds     riparian management     maintain wildlife habitat     other (specify):

2. Describe how you monitor the physical, chemical and biological effectiveness of your tillage, cultivation, and management practices:

**C. SOIL QUALITY AND CROP NUTRIENT MANAGEMENT**

1. What are your general soil types?

2. What are your nutrient deficiencies?

- No deficiencies

3. Do you apply synthetic micronutrients to your crops?  Yes  No

3a. If yes, attach soil or tissue test documenting applicable deficiencies where synthetic micronutrients are applied

4. What are the major components of your soil quality plan?

- crop rotation     green manure (cover crop plowdown)     interplanting     incorporation of crop residues  
 soil surface mulching     fallow     compost     on-farm manure     off-farm manure     soil amendments  
 side dressing     biodynamic preparations     soil inoculants     other (specify):

5. How do you monitor the effectiveness of your soil quality plan?

- soil testing     microbiological testing     tissue testing     observation of soil     observation of crop health  
 comparison of crop yields     crop quality testing     other (specify):

6. Describe your efforts to minimize soil erosion problems.

7. Do you apply or plan to apply calcium chloride as a foliar spray to treat a physiological disorder associated with calcium uptake?

- Yes  No

7a. If yes, to what crop(s) and for what physiological disorder(s)?



**OGP 6: Water & Natural Resources**

NOP Rule 205.200

**A. WATER QUALITY**

Water tests may be required to demonstrate compliance with the Safe Drinking Water Act if well water is used to wash organic crops. Irrigation water must not contaminate organic crops with prohibited materials.

1. How is water used?  irrigation  foliar sprays  washing crops  No water use  other (specify):
2. Source of water:  
 on-site wells  river/creek/pond  spring  municipal/county  irrigation district  other (specify):
3. List known contaminants in water supplies in your area.  None
4. If contaminants exist, submit water test results.
5. Describe how you monitor water quality:

**B. WATER SYSTEMS**

1. Type of irrigation system:  drip  flood  center pivot  overhead  none  other (specify):
2. Are crop inputs applied through the irrigation system?  Yes  No; If yes, list in OGP 11.
3. Are products used to clean irrigation lines/nozzles?  Yes  No; If yes, list in OGP 11.
4. Is the system shared with another operator?  Yes  No
- 4a. If yes, does the other operator use inputs in the irrigation system?  Yes  No
- 4b. If yes, is the irrigation system flushed prior to irrigating organic crops?  Yes  No
- 4c. For shared irrigation systems, please describe safeguards to prevent contamination of organic crops with conventional irrigation inputs and cleaning materials:

**C. CONSERVATION OF NATURAL RESOURCES**

The NOP requires that production practices maintain and improve natural resources. Describe the steps you take to maintain and improve natural resources on your farm:

- |   |  |
|---|--|
| <input type="checkbox"/> Use practices to increase soil biotic diversity<br><input type="checkbox"/> Retain/restore vegetated streamside areas and/or wetlands<br><input type="checkbox"/> Maintain hedgerows/windbreaks or other vegetative cover<br><input type="checkbox"/> Implement tillage practices to minimize soil erosion<br><input type="checkbox"/> Plant regionally appropriate crop varieties<br><input type="checkbox"/> Conserve water<br><input type="checkbox"/> Native vegetation interspersed throughout farm<br><input type="checkbox"/> Participate in NRCS conservation programs. Specify: | <input type="checkbox"/> Ensure crop diversity<br><input type="checkbox"/> Preserve and/or restore wildlife corridors and habitat<br><input type="checkbox"/> Controlling invasive species before they spread<br><input type="checkbox"/> Provide habitat for predatory birds/mammals<br><input type="checkbox"/> Manage fallow fields for wildlife<br><input type="checkbox"/> Introduce/attract beneficial insects<br><input type="checkbox"/> Other, specify: |
|---|--|



**OGP 7: Seeds/Planting Stock**

NOP Rule 205.204

**A. SEEDS**       **Not Applicable**

1. Are all seeds, including cover crop seeds, certified organic unless an equivalent organic variety is not commercially available?  
 Yes     No
2. Are all nonorganic seeds untreated and non-GMO?     Yes     No
3. Do you produce organic sprouts?     Yes     No
- 3a. If yes, are all seeds used in sprout production certified organic?     Yes     No
4. Do you use any treated seed for which the treatment is required by a state or federal phytosanitary regulation?     Yes     No
- 4a. If yes, attach a description of the seed and treatment, and a copy of the phytosanitary regulation.

**B. ANNUAL SEEDLINGS**       **Not Applicable (not using annual seedlings)**

*An annual seedling is a plant that will complete its life cycle within the same crop year that it was planted. Annual crops grown from seed and onion/shallot/leek sets that are grown as annual crops are considered annual seedlings.*

1. List all source(s) of annual seedlings:  
 Grown on-farm (complete OGP 8: Greenhouse/High Tunnel)  
 Produced by a certified organic operation?    List source(s):

Attach the organic certificate(s) for purchased annual seedlings.

Other:

2. Are any annual seedlings grown under contract by a certified organic greenhouse?     Yes     No
- 2a. if yes, do you purchase the seed?     Yes     No (If yes, fill out section A above)

**C. ANNUAL PLANTING STOCK**       **Not Applicable (not using annual planting stock)**

*Planting stock is any plant material, other than seeds or annual seedlings, used in plant production. Annual planting stock includes seed potatoes, sweet potato slips, strawberries, garlic bulbs, tubers, and rhizomes.*

1. Is annual planting stock certified organic unless an equivalent organic variety is not commercially available?     Yes     No
2. Is annual planting stock     purchased or     saved from organic crops grown on farm?

**D. PERENNIAL PLANTING STOCK**       **Not Applicable (not using perennial planting stock)**

1. Is perennial planting stock certified organic unless an equivalent organic variety is not commercially available?     Yes     No
2. If nonorganic perennial planting stock is used, is the planting stock under continuous organic management for at least one year before the perennial crop is sold, labeled, or represented as organic?     Yes     No



**OGP 8: Greenhouse/High Tunnel & Container Production**

NOP Rule 205.201(a)(5)

Complete this section if a greenhouse, high tunnel or other structure is used to grow organic seedlings/transplants or crops

**A. DESCRIPTION**  **No greenhouse/high tunnel or seedling production**

1. Describe each structure used to produce organic crops, including indoor production of seedlings in containers:

Greenhouse/Hoop House Name or Number	Type of Structure	Size	Production Type (i.e. seedling trays, potted plants, in-ground, etc.)
			<input type="checkbox"/> seedling trays or grow blocks <input type="checkbox"/> pots or other containers <input type="checkbox"/> in ground <input type="checkbox"/> other:
			<input type="checkbox"/> seedling trays or grow blocks <input type="checkbox"/> pots or other containers <input type="checkbox"/> in ground <input type="checkbox"/> other:

2. Attach a map showing the layout of each greenhouse, high tunnel or other structure used to grow organic crops.  **Attached**

3. Complete OGP 3: Land Use Affidavit for each structure in which crops are grown in the ground.  **Attached**

4. Describe the irrigation system (hand watering, mist, drip, ebb or flow, etc.).

5. List all growing/potting media used to produce seedlings/transplants/potted plants and/or high tunnel crops in OGP 11: Inputs:

6. Are any crops grown hydroponically?  Yes  No

7. Do you grow seedlings under contract?  Yes  No

7a. If yes, who sources the seeds?  Self  Buyer

**B. PREVENTION OF COMMINGLING AND CONTAMINATION**

1. Describe how seedling/transplant/potted plant containers and equipment are cleaned (and list cleaners/sanitizers in OGP 11: Inputs)

2. Do you produce conventional plants in the same structure as the organic plants?  Yes  No

3. Do you produce conventional plants in a separate structure?  Yes  No

4. If yes, to questions 2 or 3, complete the rest of this section:

4a. Describe how you prevent contamination of organic plants by conventional inputs.

4b. If yes, describe how you separate and identify organic and conventional growing areas?

4c. Are the same crops that produced as both organic and conventional?  Yes  No

If yes, describe how you prevent commingling of organic and conventional crops?



**OGP 9: Mushroom Production**

NOP Rule 205.204

**A. MUSHROOM PRODUCTION**       **NO MUSHROOM PRODUCTION**

1. List the variety of mushrooms that you grow (for example, shitake, white button, oyster, etc).
  
2. Is organic spawn used unless an equivalent organic variety is not commercially available?     Yes     No
  
3. If nonorganic spawn is used, is it untreated?     Yes     No
  
4. Do you grow your mushrooms:     outdoors     indoors     in a greenhouse or shade house  
 other (specify):
  
5. List all substances/ingredients/inputs used for mushroom growing media (for example, stumps, logs, sawdust, straw, compost, etc.)
  
6. Is your growing medium certified organic?     Yes     No
  
7. List the type and source (manufacturer) of wax or other material is used to cover the inoculation area?     None used
  
8. Do you use any inputs to control weeds or pests?     Yes     No  
If yes, list them on OGP 11.
  
9. Do you also grow conventional mushrooms?     Yes     No  
9a. If yes, describe measures to prevent commingling of organic and conventional mushrooms. Also describe how you prevent contact of organic mushrooms with prohibited substances use in conventional mushroom production:



**OGP 10: Pest, Weed and Disease Management**

NOP 205.206

Pest, weed and disease programs must start with preventative measures such as crop rotation, soil and crop nutrient management, sanitation, cultural practices, and physical/mechanical controls. Only when preventative measures are insufficient to prevent or control pests may nonsynthetic biological, botanical and mineral inputs or synthetic substances listed on the National List (205.601) be used.

**A. PEST MANAGEMENT**

1. What are your problem pests?  No pest problems  
 insects (list)  rodents  gophers  birds  other animals (specify):
2. What preventative measures do you use to control pest damage to crops?  
 crop rotation  selection for plant species/varieties  development of habitat for natural enemies  
 timing of planting  companion planting  frog ponds  bat houses  bird houses  hand picking  
 monitoring  trap crops  physical barriers  physical removal  traps  lures  IPM  
 insect repellents  animal repellents  release of predators/parasites of pest species  none  
 other (specify): :
3. Have you used or do you plan to use any pest control input(s)?  Yes  No.  
 3a. If yes, are inputs used only when preventive measures have proven insufficient?  Yes  No  
*List all inputs in the table on OGP 11: Inputs*

**B. WEED MANAGEMENT**  No weed problems

1. What are your problem weeds?
2. What preventative measures do you use to control weeds?  
 crop rotation  field preparation  prevention of weed seed set  mowing  
 delayed seeding  monitoring soil temperature  soil sterilization  use of fast emerging varieties  
 mechanical cultivation  use of hand tools  hand weeding  livestock grazing  
 flame weeding  steam weeding  electrical  smother crops  fallow  
 non-synthetic mulch  corn gluten  soap-based herbicides  other (specify):
3. If soap-based herbicides are used, are they used only for farmstead maintenance and/or ornamental (non-food) crops?  
 Yes  No
4. Do you use plastic or other synthetic mulches?  Yes  No  
 4a. if yes, is the plastic or synthetic mulch removed at the end of the growing season?  Yes  No
5. Do you use newspaper or other recycled paper for mulch?  Yes  No  
 5a. If yes, is paper free of glossy or colored inks?  Yes  No
6. Have you used or do you plan to use any weed management input(s)?  Yes  No  
 7. If yes, are inputs used only when preventive measures have proven insufficient?  Yes  No  
*List all inputs in the table on OGP 11: Inputs*



**OGP 10: Pest, Weed and Disease Management**

NOP 205.206

**C. DISEASE MANAGEMENT**     **No disease problems**

1. What are your problem crop diseases?

2. What preventive measures do you use to control disease?     crop rotation     burning crop residue     field sanitation  
 plant spacing     selection of plant species/varieties for disease resistance     timing of planting/cultivating  
 vector management     soil balancing     soil solarization     companion planting     compost/tea use  
 other (specify): :

3. Have you used or do you plan to use any disease control input(s)?     Yes     No

4. If yes, are inputs used only when preventive measures have proven insufficient?     Yes     No

*List all inputs in the table on OGP 11: Inputs*

**D. TREATED LUMBER**     **No treated lumber used**

**The producer must not use lumber treated with arsenate or other prohibited materials for new installations or replacement structures which come into contact with soil or livestock.**

1. List all areas where treated lumber is used (e.g., parcel/field name, greenhouse number /name).

2. When was treated lumber installed? \_\_\_\_\_ (dates)

3. If treated lumber has been used for new installations or replacement purposes, describe how contact of soil and crops with treated wood is prevented.



**OGP 11: Inputs**

NOP 205.203.d1-5 & 205.203.e1.2 & 205.203(c)(1)

**FOR A CURRENT LIST OF THE "NATIONAL LIST OF ALLOWED AND PROHIBITED SUBSTANCES", GO TO:**  
<http://www.ams.usda.gov/nop/NOP/standards/ListReg.html>

**INPUTS (CROP AND GREENHOUSE PRODUCTION)**

1. What types of crop production inputs are used or are intended for use?  
 fertility  compost  manure  pesticide/insecticides  herbicides  fungicides  disease control  inoculants  
 potting soil or other growing media  equipment/irrigation system sanitizers  others
2. Do you understand that all inputs used by your operation must be disclosed to QCS, and that additional/new inputs must be submitted to QCS for review and approval **prior to use** to prevent unintended application of prohibited materials?  Yes  No
3. Do you authorize QCS to contact input manufacturers on your behalf to obtain information to determine if inputs meet the requirements for use in organic production?  Yes  No
4. List all fertility inputs used or planned for use.  None

Product Name as it Appears On Label	Manufacturer	Location(s) of Use	Reason for Use

**5. List all pest control inputs used or planned for use (For insects or other animal pests).  None**

Product Name as it Appears On Label	Manufacturer	Location(s) of Use	Reason for Use





**OGP 11: Inputs**

NOP 205.203.d1-5 & 205.203.e1.2 & 205.203(c)(1)

**6. List all weed control inputs/herbicides used or planned for use.  None**

Product Name as it Appears On Label	Manufacturer	Location(s) of Use	Reason for Use

**7. List all disease control inputs (fungicides, bactericides, etc.) used or planned for use.  None**

Product Name as it Appears On Label	Manufacturer	Location(s) of Use	Reason for Use

**8. List all other inputs used or planned for use (e.g. potting mixes, sucker control, inoculants, pheromone traps, equipment/irrigation system cleaners/sanitizers, etc.)  None**

Product Name as it Appears On Label	Manufacturer	Location(s) of Use	Reason for Use



**OGP 12: Compost and Animal Manure**

NOP 205.203.d1-5 & 205.203.e1.2 & 205.203(c)(1)

**A. PRODUCTION OF COMPOST**

1. Do you produce your own compost?  Yes  No
- 1a. If yes, list all feed stocks, ingredients, and additives in your compost:
2. If compost contains animal manure, what composting method do you use?  
 windrows  static aerated pile (forced air)  in-vessel  other (specify):
3. Are the established Carbon: Nitrogen ratios between 25:1 and 40:1?  Yes  No
4. Do you monitor temperature?  Yes  No
- 4a. If yes, specify temperature (°F) maintained and for how many days: \_\_\_\_\_ °F for \_\_\_\_\_ days
5. How many times is compost turned?
6. Attach documentation/records of temperature monitoring and turning described above for a recent batch of compost.

**B. MANURE USE:** NOP Rule 205.203(c)(1-2)  **Not applicable (No raw manure is used on farm)**

*Manure that is not fully composted must be incorporated into the soil 120 days prior to harvest of crops grown for human consumption. Manure may be applied 90 days prior to harvest of crops whose edible portion does not have contact with soil particles, such as tree crops, blueberries, wheat, and corn.*

1. Do you use manure as a compost feedstock or uncomposted manure fertilizer?  Yes  No  
If yes, what is the source of your manure?
2. List known potential contaminants (e.g., pit additives, feed additives, pesticides, antibiotics, heavy metals, etc.) that may affect your manure sources.
3. Do you use compost tea?  Yes  No
3. If yes, is raw manure an ingredient?  Yes  No
4. If you apply raw/uncomposted manure to crops grown for human consumption, please complete the following Manure Use Chart:

Parcel	Field No. OR Name	Crop	Date of Manure Application	Amount and Rate of Application	Date of Crop Harvest



**OGP 13: Prevention of Commingling and Contamination**

NOP Rule 205.201(a)(5); 205.202(c) and 205.272

**A. SPLIT OPERATION**

1. Do you grow conventional crops on this operation?  Yes  No
- 1a. If yes, do you grow the same crops organically and conventionally?  Yes  No
- 1b. If yes, list all crops that are grown as both organic and conventional (including crops from land that is transitioning to organic):
2. Do you also grow GMO crops on this operation?  Yes  No
- 2a. If yes, list all GMO crops:

**B. EQUIPMENT**

1. Is your equipment maintained so that fuel, oil and hydraulic fluid do not leak?  Yes  No  Not applicable
2. Is any equipment used on your operation shared with transitional and/or conventional production, including custom harvest equipment?  Yes  No
- 2a. If yes, please list all shared equipment and describe cleaning below.

Equipment Name	Owned (O), Rented (R), or Custom (C)	How is equipment cleaned/purged prior to use on your operation?

2b. How is equipment cleaning documented?

**C. HARVEST**

1. How are organic crops harvested?  mechanical  by hand
2. Are any organic crops custom harvested?  Yes  No
- 2a. If yes, list crop(s) and provide name of custom harvester:
3. Describe steps taken to protect organic crops from commingling and contamination during harvest.
4. Do you harvest crops from designated buffer zones?  Yes  No
- 4a. If yes, what safeguards do you use to prevent commingling of organic crops with crops harvested from buffer zone?



**OGP 13: Prevention of Commingling and Contamination**

NOP Rule 205.201(a)(5); 205.202(c) and 205.272

5. What containers are used for harvesting?  gravity wagons/boxes  truck boxes  cardboard/waxed boxes  
 wooden totes  plastic containers  other (specify):

6. Are all harvest containers, bins, and packaging materials free of synthetic fungicides, preservatives, or fumigants?  
 Yes  No

7. Are any harvest containers used for both organic and conventional crops?  Yes  No

7a. If yes, describe how containers are washed to prevent contamination:

**D. CROP STORAGE**  **No organic crop storage**

1. Describe how crops are stored, including cooling and curing:  
 Please be sure to show all crop storage units on parcel maps.

2. How are crop storage units cleaned? (include all cleaners/sanitizers in OGP 11: Inputs)

3. Are any fungicides, fumigants, or pest control products used in the storage area?  Yes  No

3a. If yes, list on OGP 11: Inputs

3b. If yes, describe how you protect organic crops from contact with fungicides, fumigants, or pest control substances:

4. Are any storage units/coolers used to store both organic and conventional/transitional crops?  Yes  No

4a. If yes, how are organic crops segregated to prevent commingling and contamination?

**E. TRANSPORTATION**

1. Who is responsible for arranging transportation of organic products?  self  buyer  other (specify):

2. Describe how organic products are transported.

3. Are organic crops transported in the same vehicle with conventional crops?  Yes  No

3a. If yes, describe how you prevent commingling of organic and conventional crops during transport:

4. What additional steps are taken to protect the integrity of organic products during transport?

dedicated organic only  inspecting transport units prior to loading  cleaning transport units prior to loading

use of Clean Truck Affidavits  letter/contract with transport company stating organic requirements

other (specify):



**F. ON FARM POST HARVEST HANDLING**

**Not Applicable**

**Complete this section if you wash, sort, pack, cure, shell, or conduct other simple post-harvest handling on your farm.**

1. Are you required, by state or federal law, to register your processing operation?  Yes  No  
 1a. If yes, you must complete the QCS Organic Handler/Processor Plan.  **Organic Handler/Processor Plan Attached**  
 1b. If no, continue with this section.

2. Provide a written description or diagram of how your crops are handled post-harvest on your farm. Include a description of all equipment used.

3. Please list all inputs used post-harvest on the table below and attach the MSDS and/or product label.  None used

Type of Input	Product name(s) and manufacturer	Additional Info
Cleaners and sanitizers for equipment and food contact surfaces		Is it followed by a rinse? <input type="checkbox"/> Yes <input type="checkbox"/> No
Fruit/vegetable cleaners and sanitizers		What crop(s)?
Substances added to wash water or flume water		What crop(s)?
Waxes		What crop(s)?

4. Is sanitizing crops followed by a rinse?  Yes  No  N/A

5. If crops are sanitized with chlorine, is the final rinse water monitored at the point where water last contacts the organic product to ensure the level of chlorine does not exceed 4 ppm as set forth by the Safe Drinking Water Act?  Yes  No  N/A

6. Does your on-farm facility also process conventional crops?  Yes  No

6a. If yes, describe how you prevent commingling and contamination of organic crops during post-harvest operations.

7. Is the equipment cleaned and/or purged prior to use organic production?  Yes  No

7a. If yes, please describe equipment cleaning and purging procedures.

8. Are any pest control products used in the post-harvest processing/handling area?  Yes  No

8a. If yes, list the product name and manufacturer of each pest control product and attach a label or MSDS:



**OGP 14: Labeling**

NOP 205.303-309

**A. NON-RETAIL/WHOLESALE (205.307)  Not Applicable**

Non-retail/wholesale refers to containers used only to ship or store raw or processed agricultural products, including cases/containers used to ship or store retail products.

1. What types of non-retail/wholesale containers are used by your operation?

- boxes  
  grain bins  
  super sacks  
  bulk truck/train  
  other, specify:

2. What terms or marks appear on non-retail/wholesale containers and/or shipping documents?

- Lot number  
 Name and Contact Information of your operation  
 Name and Contact Information of QCS (unless handler of final product is certified by another agency)  
 Identification of the product as organic  
 Special handling instructions needed to maintain the organic integrity of the product  
 The USDA seal  
 The seal, logo or other identifying mark of QCS (unless handler of final product is certified by another agency)  
 Other: Describe

3. Describe lot number used on non-retail containers:

4. Attach non-retail labels for review.

**B. RETAIL  Not applicable**

Retail refers to agricultural products packaged for sale to the final consumer.

***All retail labels must be submitted to QCS for review and approval before final printing.***

1. Attach all labels for review:

- Not Applicable** (organic products are sold retail but do not use any labeling or packaging)

**C. ADDITIONAL LABELING/SIGNAGE  Not applicable**

1. Attach photos or copies of additional labeling or signage used to represent products as organic, such as farmer's market displays or CSA brochures, if applicable.



<b>OGP 15: Attachments</b>		
<b>Attach the following documents to the Organic Grower Plan Application, as applicable.</b>		
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	Operation Legal Description (Articles of Incorporation or Partnership/Unincorporated Association Agreement) (OGP 1)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	Current organic certificate (if certified by a different certifier) (OGP 1)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	Copy of Noncompliances and corrective action, Denial, Suspension or Revocation if issued by a different certifier (OGP 1)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	Record-keeping templates (OGP 1)
<input type="checkbox"/> Attached		Map for <u>each parcel requested for certification</u> showing the location of organic and transitional fields, adjoining land uses, buffer zones, prominent natural features, water sources, greenhouses/high tunnels, buildings, storage areas, washing area, processing areas and curing areas. (OGP 2)
<input type="checkbox"/> Attached		Land Use Affidavit completed for each parcel requested for certification (OGP 3)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	List of all inputs used in the last 36 months (only for parcels/acreage requested for organic certification for the first time) (OGP 3)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	Copy of special agreements with adjoining landowners, highway departments, electric companies, farm service office or other agencies regarding the management of buffers or right of ways (OGP 4)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	Soil or tissue tests documenting applicable deficiencies where synthetic micronutrients are used or planned for use (OGP 5)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	Water test results (OGP 6)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	State or federal phytosanitary regulation requiring seed treatment (OGP 7)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	Current organic certificate for all purchased seedlings and organic planting stock (OGP 7)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	On-farm compost production records (time, temperature and turning) (OGP 12)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	Label or MSDS for cleaners/sanitizers used on crops or equipment post-harvest (OGP 13)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	Label or MSDS for pest control products used in post-harvest processing/handling area (OGP 13)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	Labels for organic products or signage used to represent products as organic (OGP 14)
<input type="checkbox"/> Attached	<input type="checkbox"/> N/A	Copper application records – only if using copper as a fungicide and applying for EU certification (OGP 16)



**OGP 16: QCS NOP Certification and Mark Licensing Contract**

NOP Rule 205.202 & 205.203.(b)-(c)

Effective on the date which Florida Certified Organic Growers and Consumers, Inc., doing business as Quality Certification Services (QCS) issues a USDA National Organic Program certificate to \_\_\_\_\_ (Client), QCS and Client enter into this contract and agree to be bound by its provisions regarding the certification services provided by QCS and the authorized uses of the QCS certification mark and its variants. By signing this contract, Client and QCS agree to be bound by the following provisions:

**1. Period of Performance:** This contract becomes effective on the date on which QCS issues a USDA National Organic Program certificate to Client. The contract remains in effect until it is renewed through the execution of a new contract or is terminated or cancelled pursuant to the provisions of sections 6, 12, 13 and/or 14 of this contract.

**2. USDA National Organic Program Final Rule Incorporated by Reference:** The use of the term "organic" in the marketing or labeling of products in the United States is regulated by the United States Department of Agriculture (USDA) and governed by the provisions of the National Organic Program Final Rule (Rule) codified in 7 CFR Part 205 of the Federal Regulations. This agreement incorporates the current Rule and all future changes to the Rule published in the Federal Register. Both QCS and Client have an independent responsibility to obtain a current copy of the Rule, have a copy in their possession, and understand its provisions. QCS and Client agree to abide by the Rule's provisions and all amendments and legally binding interpretations issued by the federal courts or the USDA as they apply to the respective rights and duties of QCS and Client.

**3. Scope of NOP Certification by QCS:** The receipt of NOP Certification through QCS warrants only that client is in compliance with the Rule as set forth in 7 CFR Part 205. NOP Certification through QCS does not warrant compliance with any other federal, state, local, or international law relating to the production, handling, processing, or marketing of agricultural products or the safety of Client's practices and products. It is Client's responsibility to identify and comply with all federal, state, and local laws, and obtain all required permits, applicable to Client's operation. Client agrees to indemnify QCS and hold QCS harmless against any claims that may arise related to Client's failure to comply with applicable federal, state, local, and international laws, permits, and food safety and handling regulations.

**4. Ownership of the QCS Mark and Variants:** QCS has sole ownership of the QCS logo displayed in the letterhead of this contract and all variants of that logo (Marks). QCS also has sole ownership of the name Quality Certification Services, the abbreviation QCS, and the phrases "Certified Organic by Quality Certification Services," "Certified Organic by QCS," "Certified by Quality Certification Services," and "Certified by QCS," (Mark Phrases) as these phrases relate to organic certification. QCS has the exclusive right to license the use of QCS Marks and Mark Phrases to entities who have received certification by QCS and for the purpose of marketing and labeling organic products. Client does not have the right to use any of the QCS Marks or Mark Phrases except as described in section 5 of this contract. Client understands that QCS Marks and Mark Phrases are distinctive in the organic market and may not be altered or challenged in any way.

**5. Use of QCS Marks and Mark Phrases:** Client may use QCS Marks and Mark Phrases in the promotion, labeling, and marketing of products listed on Client's Product Verification Form (Verification) issued by QCS in conjunction with a USDA National Organic Program certificate (Certificate). Client will not use QCS Marks or Mark Phrases in a confusing or misleading manner, or to market, label, or promote products that are not listed on Client's current Verification. Client will not use QCS Marks or Mark Phrases to mislead or confuse consumers about Client's identity, the relationship between Client and QCS, or in any manner that brings QCS into disrepute. Client will submit copies or illustrations of all labels, signs, advertisements, and other promotional materials bearing QCS Marks or Mark Phrases to QCS for approval prior to use. QCS will respond in a timely manner and will not unreasonably withhold approval if the use of the QCS Marks and Mark Phrases is consistent with the Rule and this contract.

**6. Compliance with Organic System Plan:** This contract is effective after QCS has reviewed the Organic System Plan (OSP) submitted by Client for compliance with the Rule. Client warrants that the information submitted in the OSP is complete and accurate. Upon issuance of a Certificate, QCS has determined that Client complies with the Rule or will be compliant after addressing all minor noncompliances issued in conjunction with the Certificate. Client will address all minor noncompliances within the timeline provided by QCS and to QCS's reasonable satisfaction. Client's operations will at all times be compliant with the OSP approved by QCS and any noncompliance resolutions approved by QCS. Client will inform QCS of any proposed changes to the OSP and will not implement those changes until approved by QCS. If Client believes that immediate changes to the OSP are necessary for safety, health, or compelling financial reasons, reasonably believes that such changes are compliant with the Rule, and assumes all risk that such changes may not be found compliant with the Rule, Client may effect the necessary changes in the OSP and inform QCS of the changes within 30 days. QCS will review the changes for compliance with the Rule. Client understands that, if said modifications to the OSP appear to violate the Rule, they will be handled in accordance with the noncompliance procedures in the Rule, including possible suspension, revocation and/or cancellation of Client's Certificate and this contract. Client has an affirmative and ongoing duty to ensure that QCS has accurate, timely, and complete information about the OSP as well as any complaints or investigations which relate to the organic integrity of its operations. Providing false, misleading, or inaccurate information to QCS is a violation of this contract and the Rule, and may lead to the imposition of civil fines as described in the Rule.

**7. Fees:** Client has a duty to pay all applicable certification deposits and fees in a timely fashion and in accordance with QCS written policies and procedures and the applicable provisions of the Rule. The QCS fee structure in effect on the effective date of this contract governs the fees and deposits that must be paid to QCS for the services provided in this contract. QCS will provide Client 60 days' written notice of any change in the fee structure. If Client fails to object in writing within 30 days of QCS mailing the notice, this contract and Client's financial obligations to QCS are modified to incorporate the change in fee structure. If client delivers an objection in writing within 30 days after QCS mails the written notice, QCS may terminate this contract one-year from its effective date by mailing Client written notice of the termination.

**8. Client's Warranties and Indemnification:** Client warrants that, to the best of Client's knowledge, the operations and products described in the OSP submitted and approved by QCS are compliant with all federal, state, and local regulations, laws, codes, and ordinances in the jurisdiction in which the OSP provides goods or services. Client acknowledges that QCS's approval of its OSP is solely a determination of Client's compliance with the Rule and is made





**OGP 15: Attachments**

solely for the purpose of marketing organic products or services. Client agrees to indemnify QCS, its employees, officers, owners, and subcontractors against third party claims arising from Client's operations that do not involve the Rule or the scope of certification as described in section 3 of this contract. If any portion of the Client's OSP includes areas open to the public in the normal course of business for the sale of produced, manufactured, or processed goods or food, and Client maintains a liability insurance policy, Client will name QCS as an additional insured on said policy.

**9. Confidentiality:** QCS, its agents, and its subcontractors will maintain the confidentiality of Client's confidential business information and not disclose such information without the approval of Client, except that QCS may disclose information requested pursuant to the apparent authority of a government agency or subpoena. Client will identify with particularity what information is to be considered confidential business information. General information which appears on the Certificate and Verification, as well as contact information for Client, is not considered confidential business information. QCS and Client will maintain the confidentiality of all communications between Client and QCS and the contents of any inspection report written as a result of an onsite inspection. However, Client may disclose information to its agents, parent company, or subsidiaries and/or as requested pursuant to an apparent valid authority or government agency or subpoena.

**10. Subcontractors:** QCS reserves the right to use subcontractors for the performance of inspections, soil testing, product testing, and other work related to certification. All subcontractors performing inspections and other work on behalf of QCS are subject to the confidentiality provisions of section 9 of this contract.

**11. Certificate, Privileges, and Rights Not Assignable:** The Client's Certificate, the consequent privilege to use the term "organic" under the Rule, and the rights granted to Client under this contract are not transferable or assignable. Any attempt by Client to assign the Certificate, its privileges, or its rights under this contract is void.

**12. Renewal by Execution of New Contract:** No less than 60 days prior to the annual anniversary date of the effective date of this contract, QCS will mail Client annual update forms and a new Certification and Mark Licensing Contract. If Client wishes to commit to a new contract, Client will complete all of the annual update forms provided by QCS, sign a new contract, and submit to the conditions of continuing certification described in the Rule, including a new compliance determination and onsite inspection. The new contract may contain new or different terms and provisions. If a new contract is signed by both QCS and Client, the present contract is terminated on the effective date of the new contract. If Client does not deliver the annual update forms, a signed new contract, and applicable fees and deposits to QCS prior to the anniversary of the effective date of this contract, QCS may commence noncompliance procedures as described in the Rule. Such procedures may lead to the suspension or revocation of the Certificate and cancellation of this contract.

**13. Termination of Contract:** Client may request to terminate this contract at any time if Client has no outstanding financial obligation to QCS and no unresolved material noncompliances. Client may terminate this contract by mailing or faxing a written notice to QCS stating the following: 1) that Client wishes to surrender its Certificate; 2) that Client recognizes that it may no longer use the term "organic" in the marketing or labeling of products for sale (except that an exempt or excluded operation, as described in the Rule, need not provide this statement in the notice); 3) that Client will immediately cease using the QCS Mark and Mark Phrases. In addition, Client must return the original Certificate and Verification issued to Client by QCS. If QCS reasonably determines that Client has no unresolved material noncompliances or unpaid financial obligations, QCS will accept Client's surrender of its Certificate, terminate this contract, and notify Client in writing of the termination. QCS will make this determination in a timely manner. QCS may terminate this contract based upon Client's written objection to a proposed modification of the fee structure as described in section 7 of this contract.

**14. Cancellation for Noncompliance:** QCS may cancel this contract if Client does not comply with the Rule or the terms of this contract. Prior to cancellation of this contract and revocation or suspension of the Certificate, QCS will follow the due process provisions in the Rule, including the provision of Client with notice and the opportunity to respond, rebut, and/or correct any noncompliances. If QCS suspends or revokes Client's Certificate in accordance with the procedures provided in the Rule, this contract is cancelled on the effective date of the suspension or revocation of the Certificate.

**15. Severability:** The provisions of this contract are severable; should any provision be invalidated, the remaining provisions remain in effect.

**16. Governing Law and Venue:** This contract is governed by the laws of the State of Florida. Client and QCS will litigate any disputes which arise between them only in the courts of the Eighth Judicial Circuit Court of Florida located in Gainesville, Florida.

**17. Modification of Contract:** Any modification of this contract must be in writing and agreed to in writing by both Client and QCS.

**18. Application to International Program.** All provisions of this contract apply equally to clients who have requested one or more of the following international certification programs provided by QCS: EU 834/07 & 889/08, US/Canada Equivalence Agreement, US/Japan Export Arrangement, and US/Taiwan Export Arrangement. This agreement incorporates by reference all applicable regulations and legally binding interpretations of those regulations. The receipt of any international certification through QCS warrants only that client is in compliance with the applicable equivalency or export agreement. Client agrees to indemnify QCS and hold QCS harmless against any claims that may arise related to Client's failure to comply with international laws related to food production and handling.

**The following parties have read, understand and agree to be bound by this contract:**

**CLIENT AGREEMENT AND ACKNOWLEDGEMENT**

Acknowledge and Agreed to by \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature of Client or Client's Agent)

**QCS AGREEMENT AND ACKNOWLEDGEMENT**

Acknowledge and Agreed to by \_\_\_\_\_ on behalf of Quality Certification Services.  
 (Signature of Authorized QCS Employee)  
 Date: \_\_\_\_\_



**OGP 15: Attachments**

**OGP 17: European Union Equivalence and (EC) 834/2007 & 889/2008 Regulation Compliance Affirmation**  Not applying for export to the European Union

**A. Product Verification**

List all the organic crops or products you wish to represent as organic in the European Union.

Crops	Parcel No.	Field No.	Projected Yield

**B. US-European Union Organic Equivalence**

Complete this section if you are located in the United States, or the final processing and packaging of your organic products occurs in the United States, and plan to export to the European Union under the terms of the US-European Union Organic Equivalence Arrangement.

1. Are you  located in the United States, or  the final processing and packaging of organic products occurs in the United States (no direct export to the EU)?

2. Do you produce apples or pears? Yes  No

2a. If yes, were apples or pears produced using antibiotics (streptomycin)? Yes  No

Crops produced using antibiotics (streptomycin for fire blight control in apples and pears) may not be represented as organic in the European Union.

**C. (EC) 834/2007 & 889/2008 Regulation Compliance Affirmation**

Complete this section if you are located outside of the United States. QCS must verify compliance to the EU organic standard, (EC) 834/2007 & 889/2008.

1. Are any crops intended for organic representation in the EU produced with the use of manure and/or compost? Yes  No

1a. If yes complete the following table :

Input containing manure/compost	Brand Name or Source	Fields Applied To	Number of Applications per Year	Rate of Application Lb/acre

1b. If yes, did the manure come from a factory farm including caged poultry or operations with high animal stocking density? Yes  No

2. Do parcel maps identify all storage areas and manure storage areas? Yes  No

3. Describe manure storage areas.



**OGP 15: Attachments**

4. Crops must be produced without the use of substances prohibited by the EC. If “yes” is marked to indicate use of substances listed below, organic certification under EC 834/2007 & 889/2008 may be denied.

- a. Were any of the above crops produced with the use of Sodium nitrate? Yes  No
- b. Were any of the above crops produced with the use of Gibberellic acid? Yes  No
- c. Were any of the above crops/seedlings produced with the use of antibiotics? Yes  No
- d. Were any of the above crops were produced with the use of hydrogen peroxide? Yes  No
- e. Were any of the above crops produced with the use of Vitamins B1, C, and E? Yes  No
- f. Were any of the above crops produced with the use of hydrated lime for disease control? Yes  No
- g. Were any of the above crops produced with the use of lignosulfonates? Yes  No
- h. Were any of the above crops produced with the use of copper hydroxides, copper sulfate and cuprous oxide? *If yes, copper may be used a fungicide up to a maximum of 6 kg per hectare per year (please submit documentation that demonstrates you have applied no more than 6 kg per hectare per year)* Yes  No
- i. Do you use boric acid to control pests? Yes  No
- j. Do you use ammonium soaps as animal repellent? Yes  No
- k. Do you use Vitamin D-3 and sulfur di-oxide for rodent control? Yes  No
- l. Is Calcium hypochlorite, sodium hypochlorite, chlorine dioxide or any other chlorine material used to disinfect, clean, or process organic products? Yes  No

*Organic production must take place in a unit of which the production premises, land parcels, pasturage, open-air exercise areas, open air runs, and livestock buildings, and, where applicable, the premises for the storage of crops, crop products, livestock products, raw materials and inputs, are clearly separate from those of any other unit not producing in accordance with the rules laid down in this Regulation.*

5. EU regulations prohibit storage of prohibited inputs on the organic production unit. Are any synthetic chemicals prohibited by EU 889/2008 stored on your premises? Yes  No

6. Do you grow same crop both organic and conventional? Yes  No

6a. If yes, describe how the requirements in Article 40 of EU 889/2008 and Article 22 of EU 834/2007 are fulfilled.

**Affirmation**

I affirm that all statements made in this EU Regulation Compliance Plan are true and correct. Only materials listed in Council Regulation (EC) 834/2007 & 889/2008 for the purposes indicated have been used to produce the organic products listed here. I agree to provide further information as required by QCS.

I agree to, in cases where my operation and/or the subcontractors of my operation are certified by different certification bodies to EU standards, the exchange of information between those authorities or bodies;

I agree in cases where my operation and/or the subcontractors may operation change organic certification body, to the



**OGP 15: Attachments**

transmission of my OSP and related certification documents to the subsequent certification body;

I understand that if this operation withdraws from certification to the European Union (EC) 834/2007 & 889/2008 Regulation Compliance Program QCs shall maintain the operations certification documents for a period of at least five years and inform, without delay, the relevant competent authority and control authority or control body;

I agree to inform the QCS without delay of any irregularity or infringement affecting the organic status of this operation's product or organic products received from other operators or subcontractors.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**OGP 18: Canadian Certification/Export Compliance Affirmation**

Not applying for Canadian certification or export verification

**A. Product Verification**

List all the organic crops or products you wish to represent as organic in Canada.

Crops	Parcel No.	Field No.	Projected Yield

**B. Canadian General Standards Board Standards Compliance Affirmation (Only for operations located in Canada).**

Complete this section if you are located in Canada or produce/process product in Canada.

1. Are you applying for any of the following categories?
  - a. Tangible products to be certified to the Canadian General Standards Board (CGSB) Standards. Yes  No
  - b. A Pre-certification period to confirm full application of CGSB Standards. Yes  No

**Affirmation**

- 1) I affirm that all statements made in this CGSB Standards Compliance Affirmation are true and correct.
- 2) No prohibited materials under the CGSB have been used to produce any of the organic products listed above.
- 3) I agree not to sell any product for which I have requested certification, and bearing the word "organic" or its derivatives and the QCS mark until I have been informed by QCS that the products are certified.
- 4) I agree to inform QCS of the name of all companies for which I intend to manufacture certified organic products. I understand that, with QCS so informed, said companies can use the QCS name and logo in association with the sale of certified organic products under their own brand.
- 5) I agree to allow representatives from the Accreditation Advisory Bodies (CAEQ) to access during normal working hours,



**OGP 18: Canadian Certification/Export Compliance Affirmation**

Not applying for Canadian certification or export verification

documentation and facilities used to produce certified products, for the purposes of examining and copying materials necessary for QCS's assessment.

6) I agree to pay the corresponding fees requested by QCS.

7) I agree to make all necessary arrangements for the processing of any complaints directed towards my operation.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**C. Canadian Export Equivalency Program (Only for operations located outside of Canada)**

Complete this section if you are certified to the NOP and are located outside of Canada.

If "yes" is marked to indicate use of substances listed below, export to Canada may be denied.

1. Has sodium nitrate (Chilean nitrate) been applied to any fields producing crop for Canadian export? Yes  No

1b. If yes, which fields?

2. Have any of the products intended for export to Canada been produced in a hydroponic or aeroponic system? Yes  No

2b. If yes, which products?

**Affirmation**

I affirm that all statements made in this Canadian Export Equivalency Program compliance affirmation are true and correct. I agree to provide further information as required by QCS and authorized representatives of the NOP.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_



**OGP 19: US/Japan Export Arrangement Compliance Affirmation**  Not applying for export to Japan

List all the organic crops or products you wish to represent as organic in Japan.

Crops	Parcel No.	Field No.

If “yes” is marked to indicate use of substances listed below, export to Japan may be denied.

1. Were any of the above crops/products produced with the use alkali-extracted humic acid?    Yes  No
2. Is lignin sulfonate used as a flotation agent for any of the above crops/products?            Yes  No
3. Do you understand that for each crop/product to be exported, an Export Affidavit for Japan must be completed by the client and signed by QCS prior to export? Yes  No

**Affirmation**

I affirm that all statements made in this US/Japan export arrangement compliance affirmation are true and correct. No prohibited materials under US/Japan export arrangement have been used to produce any of the organic products listed above. I agree to provide further information as required by QCS and authorized representatives of the NOP.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_



**OGP 20: Taiwan Export Standards Compliance Affirmation**

Not applying for export to Taiwan

List all the organic crops or products you wish to market as organic in Taiwan.

Crops	Parcel No.	Field No.

**Affirmation**

- 1) I affirm that all statements made in this Taiwan Standards Compliance Affirmation are true and correct.
- 2) No prohibited materials under the NOP have been used to produce any of the organic products listed above.
- 3) I agree not to sell any product for which I have requested certification, and bearing the word “organic” or its derivatives and the QCS mark until I have been informed by QCS that the products are certified.
- 4) I agree to inform QCS of the name of all companies for which I intend to manufacture certified organic products. I understand that, with QCS so informed, said companies can use the QCS name and logo in association with the sale of certified organic products under their own brand.
- 5) I agree to allow representatives from the NOP, during normal working hours, access to documentation and facilities used to produce certified products, for the purposes of examining and copying materials necessary for QCS’s assessment.
- 6) I agree to pay the corresponding fees requested by QCS.
- 7) I agree to make all necessary arrangements for the processing of any complaints directed towards my operation.

**Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_